

## Butterwood Homes Lettings Report

This short report provides a snapshot of the lettings and occupancy of the homes managed on behalf of Butterwood Homes as of September 2023.

- We have 100% occupancy of the 41 properties.
- If a property becomes available for re-letting, we allow a week's void period to make good any possible maintenance and cleaning.
- We don't hold a strict waiting list. We manage a data pool of people who have expressed an interest that fit the criteria of key worker and/or local connection. When a property becomes available, we advertise, contact the data pool and offer viewings to those who are still interested.
- We aim to let properties to people with either a local connection and / or keyworker status. At the time of preparing this report, we have 18 properties with a key worker and a local connection, 22 that have one of the two criterion and 1 property where the tenant has neither, however tenancy was agreed with directors at the time (due to exceptional circumstances).